

GRADUATE STUDENT PROGRESS REPORT: SUGGESTED GUIDELINES

For Students Entering the Program without an M.A. in Sociology

This document outlines the various requirements for progressing through the Ph.D. Program in the Department of Sociology and Anthropology, as well as the schedule for completing these requirements. Students must maintain a 3.0 GPA or higher.

Name of Student: _____

Area(s) of Specialization: _____

Year Entered the Graduate Program: _____

Faculty Advisor _____

1st Academic Year – (please list course and grade)

<u>Fall</u>	<u>Spring</u>
Theory I _____	Theory II _____
Methods _____	Stats _____
Elective _____	Elective _____
Extra Class _____	Extra Class _____

Total Course Credit Hours _____	Cumulative GPA _____
Qualifying Exam Pass _____ Fail _____	Retake _____
Completed Teaching Assistant Workshop _____	

2nd Academic Year – (please list course and grade)

<u>Fall</u>	<u>Spring</u>
Course #1 _____	Course #4 _____
Course #2 _____	Course #5 _____
Course #3 _____	Course #6 _____
Extra Class _____	Extra Class _____

Total Course Credit Hours _____	Cumulative GPA _____
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Thirty semester hours of academic work are required to obtain a Master of Arts degree in Sociology. The student must maintain a B (3.00) average or better. The Program consists of four required classes and six elective courses.

Receive the M.A. Degree (30 semester hours) _____

Once their MA degree requirements have been satisfied, students may apply to the PhD program.

3rd Academic Year – (please list course and grade)

Fall

Advanced Methods _____
Course #2 _____
Course #3 _____
Extra Class _____

Spring

Course #4 _____
Course #5 _____
Course #6 _____
Extra Class _____

Total Course Credit Hours _____

Cumulative GPA _____

A Minimum of 21 Semester Hours of Graduate Work beyond the Master's Degree is required for all doctoral students. Note: in their first two years, most students amass 36 credit hours (9 per semester * 4 = 36). Six of those credits (two courses) can then count toward the 21 hours required post-MA, leaving five courses to complete during third year or beyond. Students will be expected to complete all of their coursework *save for the teaching tutorial* before beginning their comps.

4th Academic Year

SOC G800 – Exam Preparation (to be taken during the semester following completion of Doctoral coursework, preferably in the Fall semester) _____

Fall Semester: Completion of First Comprehensive Examination

List Written Comp Area & Date _____
Oral Exam Date _____
Comp Committee Members _____

SOC G869 – Doctoral Research (to be taken during the Spring semester and completion of second comprehensive exam) _____

Spring Semester: Completion of Second Comprehensive Examination

List Written Comp Area & Date _____
Oral Exam Date _____
Comp Committee Members _____

Courses Taught as an SGA: Name of Course and Semester Taught

Completion of SOC G701 Teaching Tutorial (3 hrs. credit): _____

Note: the entire candidacy exam process must be completed within one year of completing all required coursework.

5th Academic Year

Upon completion of both comprehensive exams, students will have achieved PhD candidacy.

Fall semester – Register for SOC G890 Dissertation _____

Fall Semester: Completion of the Dissertation Proposal
List Dissertation Proposal Title and Date _____

Dissertation Committee Members _____

Note: A dissertation proposal must be submitted and defended within six months of completing the candidacy examination. ()

Spring Semester – Register for SOC G890 Dissertation _____

Courses Taught as an SGA: Name of Course and Semester Taught

_____	_____
_____	_____
_____	_____

Completion of “How to Write a Dissertation” Workshop: _____ (date)

6th Academic Year

Register for SOC G899 every semester until the dissertation is approved by the Graduate School.

Spring or Summer Semester: Completion of the Dissertation
List Dissertation Title and Date _____

Dissertation Committee Members _____

Courses Taught as an SGA: Name of Course and Semester Taught

_____	_____
_____	_____
_____	_____

Completion of Ph.D. Requirements _____